

**Zone 6 Women Annual General Meeting**  
**October 6th, 2025**  
**Nanaimo Golf Club**

**The Meeting** was called to order at 11 am by Chair Jacque Bater.

**Present** were one or more members of 17 clubs, thus creating a quorum. Also present were all the Executive plus most assistants - a total of 13.

**Jacque** opened the meeting with introductions.

**Approval of the Agenda** was bypassed momentarily due to information that was received hours before this meeting from BC Golf.

**Approval of Minutes of Annual General Meeting of October 21st, 2024.** (on Website)

**MOTION:** To approve the minutes was made by Ruth Chapman, seconded by Karen Scott. Approved unanimously.

**Treasurer's Report** presented by Heather Bishop (Attached).

**MOTION:** To approve the Treasurer's Report was made by Kathie Black, seconded by Diana Kolpak. Approved unanimously.

**Secretary Toni Clackson took over as Chair of the meeting.**

The Agenda of the Meeting that had been sent out to Member Clubs 60 days prior needed to be amended due to receipt of a letter from Matthew Steinbach, Chair of BC Golf (attached), as well as information received hours prior to this meeting from Ruth Chapman, regarding the BC Golf Ad Hoc Committee Meeting held to review the current state of Zones across the province.

**MOTION: To amend the Agenda**, removing the proposed motion and adding a motion to adopt the new operating configuration that will be implemented by BCGA. Moved by Diane Kolpak and seconded by Sherry Coutts. Approved unanimously.

**MOTION: To adopt the new Zone Operating configuration that will be implemented by BCGA** according to Letter from Matthew Steinbach and new information received this morning from Ruth Chapman.

Moved by Patricia Trasolini. Seconded by Kim East. Approved unanimously.

This includes the following:

1. **BCGA has appointed a Zone Liaison**, serving as the primary point of contact between BC Golf and each zone. This person is currently Tyler McKay.
2. **Zone Championships**: BC Golf will take responsibility for delivering all zone championships in zones identified as “at risk” or “unhealthy.” This includes securing host courses, managing registration and payments, and handling Golf Genius setup. Zone Chairs or zone representatives will continue to oversee the event on site and provide volunteers.
3. **Minimum Viable Zone Structure**: BC Golf will establish baseline requirements for zone operations in the areas of governance, finance, and programming. Zones must meet these standards to remain eligible for BC Golf support. Importantly, this new approach will provide a more streamlined process designed to reduce administrative burden and make it easier for zones to ultimately support the member clubs.
4. **Newsletters and Website**: Ultimately BC Golf will undertake both of these tasks, however, due to the fact that the BC Golf website has to be completely rebuilt this could take up to a year. In the meantime, Zone 6 Women will contract with the person who currently looks after the Zone 6 Mens’ website. This will be at a cost of \$250 per year. He will take this over from Sandi, who is retiring now.
5. **Streamlined Support**: BC Golf is simplifying how funding is distributed by removing much of the administrative work required at the Zone level. The Zone Liaison will work directly with each club to allocate funding towards participation and recreation programming. (Zones must be active for clubs to receive funding)

**The following are the Zone Structure Requirements:**

1. Positions Required: Chair, Vice Chair, Treasurer, Communications, Development, Teams and Tournaments
2. Zones must meet quarterly by Zoom.
3. Zones must maintain a six month operating reserve (Estimated to be \$3500 in our case).
4. Financial Reporting must be open and transparent.

**MOTION:** To reduce the levy from \$12 per person to \$5 per person. Moved by Gerry Gillis. Seconded by Gwen Cleave. Approved unanimously.

## **Elections:**

Chair - Jacque Bater  
Vice Chair - Ruth Chapman  
Treasurer - Heather Bishop  
Communications - Susie Youle  
Development - Wanda and Tim Cullen (Mens' Zone, boys and girls)  
Teams and Tournaments - Jen Zbinden, Assistant Toni Clackson

Toni will also continue to support us until June in her previous role as secretary.

## **Tournaments**

In discussion it was agreed that it is important to provide members of the zone with a way of getting together. Tournaments seem to be effective. We will decide which tournaments to run that will provide the most participation. Captains and other delegates were reminded by Leah Miltenberger that costs have skyrocketed and that we can no longer run tournaments for \$80 per person. Details will be worked out by the Executive and announced as soon as possible.

## **Awards:**

The following were recognized for their many years of service to the Zone:

**Marge Bibby** who has been with the Zone for over 20 years and has served as chair of Teams and Tournaments as well as on the Executive doing Handicap and Course Rating.

**Sandi Reed** for her many years of service first as Chair of Teams and Tournaments and then for many years looking after our website as well as continuing to support Teams and Tournaments.

**Leah Miltenberger** for her many years running Teams and Tournaments and for agreeing to continue to support Jen and Toni going forward.

**Kathie Black** was awarded the coveted personalized Rules Backpack. Kathie not only passed her Level 2 Provincial Certification but she also achieved the highest marks in the province.

**MOTION:** To adjourn the meeting at 12:15 pm. Moved by Caroline Adams, Seconded by Gwen Cleave. Approved Unanimously.

Spring Captains' Meeting will be held in April. We will announce details as soon as we have a venue and date.