



British Columbia Golf Association

ZONE 6 WOMEN'S GOLF CHEQUE REQUISITION

Date _____

Make cheque payable to: _____

In the amount of: \$ _____

In payment of (please provide details):

- 1. Transportation Mileage - _____ km @ \$0.49 = _____
Other _____
- 2. Accommodation _____
- 3. Meals _____
- 4. Postage _____
- 5. Stationery & Office Supplies _____
- 6. Telephone _____
- 7. Copying & Printing _____
- 8. Other (provide details) _____

**PLEASE ATTACH ALL RECEIPTS AND INVOICES, INCLUDING PHONE BILLS
CLEARLY HIGHLIGHT ALL ALLOWABLE PHONE CALLS FOR ZONE BUSINESS**

Cheque requested by: _____

Executive Position: _____

Approved by: _____

Cheque # _____